

THIS PAGE IS THE ONLINE VERSION OF PAGE 1 OF 6 PAGES
OF THE FORT MCKAY FIBER MILL, LLC
FIBER PROCESSING TERMS & CONDITIONS.

WHEN AN ORDER IS REVIEWED AND ACCEPTED THIS ONLINE VERSION
OF PAGE 1 WILL BE REPLACED WITH THE ACTUAL SIGNED ORDER
FORM (SUBMITTED WITH YOUR FIBER).

PLEASE CONTACT THE
FORT MCKAY FIBER MILL, LLC
541-817-5957, or
fmfm@fortmckayfibermill.com
TO COMPLETE AN INITIAL REVIEW OF YOUR FIBER, and if passing,
OBTAIN A WORK ORDER FORM

THANK YOU

FORT MCKAY FIBER MILL, LLC

TERMS & CONDITIONS

February 1, 2026

1-INTRODUCTION

Welcome to the Fort McKay Fiber Mill!

We are a cottage fiber mill, established in 2025, located in central Douglas County, Oregon.

At this time, we can process sheep, alpaca, bunny, silk & bamboo.

Fiber length should be between 3" and 8". (If less than 2", we can wash/scour only.)

We can produce batts, roving (loose & bumps) and clouds.

We are unable to dehair or separate fiber at this time; and we are also unable to produce core-spun at this time.

We will do "big" batches as a "special order", please contact us to discuss.

You can find information about the Fort McKay Fiber Mill and our services on our webpage at www.fortmckayfibermill.com.

The following Schedules are incorporated into these Terms & Conditions:

Schedule A - Policies

Schedule B – Price List

Schedule C – Definitions for Terms of Art / Lexicon / Glossary

2-DROP-OFF OR SHIPPED FIBER

You can either drop your fiber off at the Fort McKay Fiber Mill (the Mill), or you can send it to us via USPS, UPS or FedEx. (USPS box limitations: max size = 20"x20"x20", max weight = 70#)

We require a \$10/pound (intake weight) deposit (\$20 minimum) before we start processing your fiber. We will send an initial invoice showing the intake weight and deposit to be paid after weighing in and passing inspection. Your deposit will be deducted from your final invoice when your order is complete.

All fiber must be bagged in a clear plastic bag. Squeeze out as much air from the bag as possible and tie it tightly shut. Please complete an Order Form (contact us to request an Order Form) providing us your contact information (name, address, phone number, and email address) and services/products requested, and place in the bag for each fleece/blanket. If you have washed your fiber, make sure it is thoroughly dry before bagging it up. Do not ship wet or damp fiber. Put bags in a box to ship to the Mill.

Please do NOT use/include mothballs!

Upon receiving your fiber we will weigh (intake weight), open and evaluate the fiber.

We reserve the right to refuse to process fiber for any reason, including, but not limited to, moth or bug infestation, rodent infestation, lice nits, skin flakes/scurf, fiber tenderness (an indication of past illness of the animal), dung tags or fecal matter, gravel or excessive dirt, vegetable matter (VM), fiber too short or too long, or heavily matted.

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If you send in fiber with insects (eg, moths, maggots) and/or insect eggs, it will be disposed of immediately and owner will be notified. We cannot risk contaminating the Mill.

Old fiber and/or brittle fiber will be returned to client at client's expense.

Fiber with high levels of vegetable matter (VM) (eg, wood chips, wood shavings, hay, straw, grass, burs, briars, hawthorn, or other field or forest debris) may not be accepted. We will notify you and discuss your options. We will ask if you want fiber returned to you that may be suitable for hand processing. Fibers returned to client will be at client's expense.

3-PRICING

See our Price List for a table of services we provide, along with our prices. Prices are subject to change.

We have no minimum weight requirements (you can send us any amount of fiber). However, we do have a 2lb minimum charge per fiber.

Additional Handling:

The following items require additional handling (and incur additional charges) to process:

- Matted fiber that can be pulled apart.
- Heavily dyed fiber (that stains one's fingers).
- Additional wash and rinse.
- Additional passes through Power Picker or Carder.
- Blending fiber.

If additional handling is determined to be necessary to produce final product, these additional services will be added to the price quoted. We will take reasonable steps to notify you of any additional needs before proceeding.

Any prices quoted are an estimate.

Once your order has been processed, paid for, and picked up or delivered, all sales are final. There are no returns or refunds.

4-PAYMENT

Customer agrees to provide a completed Order Form. The terms of the Order Form supplement and are incorporated into these Terms, Conditions & Policies.

Payment terms: Initial \$10/lb (intake weight) deposit before we start processing, remainder due upon completion.

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Once we have completed processing, we will send out an invoice with your final amount due based on the Price List in effect at the time your order is placed. The final invoice will include charges for all services provided (including shipping); less your initial deposit.

Your payment is due upon receipt. Finished product will be shipped or can be picked up after final payment is received.

We accept credit/debit cards, checks, money orders and cash. If paying online by card, we will add a 3% surcharge to your invoice. If paying by check, the order will be released after the check has cleared the bank. There is no surcharge to pay by check, money order or cash.

5-SHIPPING

Return shipping will be added to final invoice to be paid by owner of fiber. Order will be shipped within 2 days of receipt of final payment.

6-PAST DUE / ABANDONED

Without prior payment agreement (in writing), orders not paid for within 60 days from notice that an order is ready for shipping or pickup become the property of the Mill.

Without prior written agreement, fiber left with the Mill to be picked up after payment must be picked up within 30 days of payment; otherwise, the order will accrue a \$20/week charge for storage. Paid for orders will be considered abandoned when storage assessment equals the final invoice for the orders. Paying for shipping will likely be the best option.

7-CANCELLATIONS

Customers who cancel orders may incur cancellation charges, fees and labor charges (these charges will be determined by the status of your order (washed, picked and/or carded)). Customers will also be required to pay fees and charges associated with special ordered supplies and materials.

Cancelled orders not picked up or mailed out (pre-paid for shipping) within 30 days of cancellation become the property of the Mill.

8-DEFAULT

If Customer fails to make any payment timely, subject to receiving notice of such failure and five business days to cure, Customer agrees to pay any costs of collection, including reasonable attorney fees. Fort McKay Fiber Mill may recover those amounts by any means permitted by law.

9-RESTRICTIONS AND LOSS

Fort McKay Fiber Mill will do all things reasonably necessary to protect the material and will be fully responsible for and assume all risk of loss with regard to the material in its care. Fort

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McKay Fiber Mill agrees to maintain a general commercial liability insurance policy all times during the term of this agreement. Unless otherwise agreed, delivery is FOB Seller's place of business. Risk of loss is on customer until receipt by Fort McKay Fiber Mill.

10-WARRANTY

There are no warranties other than those stated in this Agreement. Fort McKay Fiber Mill EXPRESSLY DISCLAIMS THE IMPLIED WARRANTY OF MERCHANTABILITY AND WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. In no event shall Fort McKay Fiber Mill be liable for incidental or consequential damages of any kind, including, but not limited to, personal injury, property loss, or lost profits.

11-INDEMNIFICATION

Customer shall indemnify, defend, and hold harmless Fort McKay Fiber Mill from and against any third-party claims, demands, or cause of action concerning an actual loss or liability (including attorney's fees and expenses of litigation) arising from Customer's use of the processed Fiber.

12-DISPUTE RESOLUTION

Except in the case of a default for failure to pay amounts due for services, in case of any dispute arising under this agreement which cannot be settled by reasonable discussion, the parties agree that they will take the following steps to resolve the dispute:

Mediation. Before commencing any arbitration proceeding, the parties will first engage the services of a professional mediator agreed upon by the parties and attempt in good faith to resolve the dispute through confidential, nonbinding mediation. Either party may request mediation by written notice to the other party. Each party shall bear its own expenses and attorney fees related to the mediation and one half of mediation's fees and expenses.

Arbitration. If the parties cannot agree on a mediator within 30 days of a request for mediation, or if the parties are unable to reach consensual agreement through mediation, then any dispute shall be submitted to arbitration in Douglas County, Oregon. Arbitration shall be conducted in accordance with the then-effective arbitration rules of Arbitration Service of Portland, Inc. or the then-effective commercial arbitration rules of the American Arbitration Association, whichever organization is selected by the party initiating arbitration by filing a claim in accordance with the filing rules of the organization selected, unless the parties by agreement adopt other rules of procedure. Any judgment upon the award rendered in such arbitration may be entered in any court having jurisdiction. Each party shall bear its own expenses and attorney fees related to the arbitration and one half of the arbitrator's fees and expenses.

13-TERMINATION

If Customer elects to terminate services, upon written notice to Fort McKay Fiber Mill, the Mill will cease work and return all material received to Customer. Customer is responsible for all fees and charges up through the termination. Fort McKay Fiber Mill retains the right to refuse or terminate services.

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14-ATTORNEY FEES

In any proceeding to enforce or interpret this agreement, the prevailing party shall be entitled to recover from the losing party reasonable attorney fees, costs, and expenses incurred by the prevailing party before and at any trial, arbitration, bankruptcy, or other proceeding, and in any appeal or review.

15-GOVERNING LAW

This agreement shall be interpreted and enforced according to the laws of the State of Oregon. It is agreed that venue of such action shall lie in any court in Douglas County, Oregon, having jurisdiction of the subject matter, and that the parties are subject to personal jurisdiction in Douglas County, Oregon.